

The Bay Area Teacher Development Collaborative

Registration for the New Administrators Program

This program is designed for teachers who are in their early years of making the transition from teaching to administration. Last year's cohort will be blended with the 2007-08 members of this group.

In this program, the focus is upon handling the many dimensions of the new responsibilities and expectations of middle management positions. At each meeting we will discuss a variety of issues that are grounded in the daily realities of administrative work in schools. Topics include understanding the varied constituencies of a school, recognizing and developing one's own leadership style, building communication skills and procedures, and managing and leading change. Through the use of case studies and visits from experts, we examine and reflect upon the challenges and rewards of administrative work within an atmosphere of support and encouragement.

There will be a two-day **summer workshop on August 15 and 16** for those who are beginning or who could not attend last summer. In addition there will be 5 morning meetings throughout the school year as well as visits by and mentoring from facilitator Luzanne Engh, retired Lower School Head at Head-Royce. The summer workshop will take place at the Bay School in the San Francisco Presidio and will last from 9am to 3pm.

Cost: \$1500 per participant for members. (\$1750 for non-members)

Please register the following people from _____ School in the New Administrators Program:

Name	Position	Email Address
1. _____		
2. _____		
3. _____		

Please make payment to The Bay Area Teacher Development Collaborative
35 Keyes Avenue
San Francisco, CA 94129